

**PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
SPECIAL MEETING - FRIDAY, FEBRUARY 10, 2012
PORT ADMINISTRATIVE OFFICE - 12:00 P.M.
MINUTES**

The special meeting of the Port of Iberia District Board of Commissioners was called to order by the Board President, Raymond Bernard, Jr. at the Port of Iberia Administrative Office, on Friday, February 10, 2012 at 12:00 P.M.

In attendance were Commissioners Raymond Bernard, Jr., President, Frank Minvielle, Secretary-Treasurer, Gene Jefferies, Mike Resweber, and Danny J. David, Sr.

Commissioner Millie Martinez was absent.

Also present were Roy Pontiff, Executive Director, Joanna D. Durke, Administrative Assistant, Holly Breaux, Secretary/Bookkeeper, and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Gene Jefferies recited the opening prayer and the Pledge of Allegiance.

The purpose of the Special Meeting was to discuss/consider the replacement and installation of a 7 ½ Ton Commercial Grade Puron Heat Pump outdoor unit for the Port of Iberia Administrative Office.

I. DISCUSS/CONSIDER THE REPLACEMENT & INSTALLATION OF A 7 ½ Ton COMMERCIAL GRADE PURON HEAT PUMP OUTDOOR UNIT FOR THE POI ADMINISTRATIVE OFFICE BUILDING.

Commissioner Bernard briefed the Board on the Port Administrative Office air conditioning outdoor unit. Recently, the outdoor unit stopped operating. Commissioner Bernard, asked the Executive Director to research the costs involved with the repair or replacement of the outdoor unit. The unit was installed in 2001. It was noted that the air conditioning unit was submerged under water during Hurricane Rita. In 2009, the equipment was raised and placed on a stand as a mitigation measure in the event of future flooding. Previously the unit was repaired due to a leak in the condenser coil, which was as a result of corrosion caused by the salt water intrusion in 2005.

Doerle's Heating & Cooling, Inc. was able to add freon to the outdoor unit in an effort to have sufficient cooling/heating in the Port Administrative Office. However, the condenser coil leak still exists. A memorandum dated February 1, 2012 from Mr. Doerle was presented for review. The memorandum explains the issue with the existing 7 ½ ton unit. It was also noted that the POI Administrative Office engages Doerle's Heating & Cooling as its vendor for the maintenance of the Port's air conditioning equipment.

The Board was presented with a copy of the Proposal Form used to acquire cost estimates for the replacement and installation of a 7 ½ ton commercial grade puron heat pump outdoor unit. Five (5) proposals were received. The vendors providing proposals included, Larry Delcambre Air Conditioning & Heating, Inc., Doerle's Heating & Cooling, Inc., Darryl Labiche Air Conditioning, Perez's Air Conditioning, Inc., and Tim's Air Conditioning & Refrigeration, Inc. A spreadsheet depicting the information taken from the Proposal Form on the 7 ½ ton unit was also presented for review. It reflected items relative to the cost, warranty, delivery/installation, stand modification, and efficiency rating.

Commissioner Jefferies questioned if the Port had received any flood insurance proceeds in the past for the air conditioning equipment. The Executive Director reported that the Port received \$3,000.00 after Hurricane Ike in September of 2008. This was the depreciated reimbursement for replacing the unit. The Port, at that time, chose not to replace the unit because it was operable.

Lengthy discussion ensued as it relates to the efficiency rating ("seer"). It was stated that the higher the seer number is, the higher the efficiency rating will be. Further discussion ensued with regards to the importance of the quality of service to the Port, and also modifications to the stand if necessary.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mike Resweber, to accept the five (5) proposals received on February 9, 2012, regarding the Port's Air Conditioning Outdoor Unit, and motion further awards the purchase of the 7 ½ Ton Carrier Commercial Grade Puron Heat Pump Outdoor Unit to Darryl Labiche Air Conditioning in the amount of \$4,200.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Raymond Bernard, Jr., Frank Minvielle, Gene Jefferies, Mark Dore', and Mike Resweber.

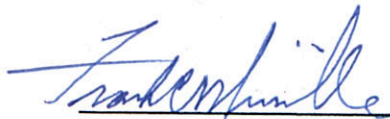
Nays: Danny J. David, Sr.

Absent at Voting: Millie Martinez.

And the motion was therefore passed on this the 10th day of February 2012.

II. ADJOURNMENT.

On a motion by Commissioner Mark Dore', and unanimously seconded by the Board, the meeting was adjourned at 12:22 P.M.



SECRETARY-TREASURER



PRESIDENT